Activity attributes.				Doc
Project title :				**Date**

ID	" Identifier "	Activity	• Document a brief statement that summarizes the activity. • The activity name starts with a verb and is usually only a few words that describe a unique result of the activity, such as "Design Deliverable A " or "Test Unit B".

Description of work	• A description of the activity is enough detail that the person(s) performing the work understand what is required to complete it.

Predecessors.	Relationship.	Lead or lag.	Successor.	Relationship.	Lead or lag.
• Identify any predecessor activities that must occur before the activity.	• Describe the nature of the relationship between predecessor or successor activities, such as, start-to-start, finish-to-start, or finish-to-finish.	• Any required delays between activities (lag or accelerations (lead) that apply to the logical relationships.	• Identify any successor activities that can't occur until after the activity.	• Describe the nature of the relationship between predecessor or successor activities, such as, start-to-start, finish-to-start, or finish-to-finish.	• Any required delays between activities (lag) or accelerations (lead) that apply to the logical relationships.

Activity attributes.			Doc _____
Project title :			Date

Number and type of resources required.	Skill requirements.	Other required resources.
	• Document the number and roles of • people needed to complete the work	

Type of effort.	• Indicate if the work is a fixed duration, fixed amount of effort, level of effort, apportioned effort, or another type of work
Location of performance.	• If the work is to be completed somewhere other than at the performing organizations' site, indicate the location
Imposed dates or other constraints.	• Note any required dates for start, completion, reviews or accomplishments
Assumptions.	• Document any assumptions associated with the activity, such as availability of resources, skill sets, or other assumptions that impact the activity