| | Accepted deliverables -- Formal acceptance form. | | | | | Doc _____ |
| Project title : | | | | | | Date |

ID.	Requirement / Deliverable.	Acceptance criteria.	Permitted variance.	Status.	Comments.	Sign off.
Enter a unique requirement identifier from the requirements documentation.	Enter the requirement description from the requirements documentation	Enter the criteria for acceptance from the requirements documentation.	Describe the method of validating that the requirement meets the stakeholders' needs.	Document whether the requirement or deliverable was accepted or not.	Document why the requirement or deliverable was not accepted and the required changes for being accepted.	Obtain the signature of the party accepting the product.